



## Economic & Workforce Development Meeting Minutes June 1, 2017 8:30am – 10:00am

### **Attendees:**

Allison Rudi, Ana Moore, Andrea Kitomary, Angela Hodges, BettyBeth Johns, Bob McKown, Chad Patton, Dale Dielman, Danielle VanderMolen, Debbie Nelson, Dick Bulkowski, Erin Wieczorek, Jennifer Summers, Jeremy DeRoo, Jessica White-Hatinger, John VanElst, Laurie Craft, Lisa Derr, Lynda Sweigart, Michelle Bryk, Montel Pierre, Neil Carlson, Sam Klaskow, Sara Proano, Sasha Gale, Sue Dobbs

### **I. Introductions**

#### **II. HealthNet Update: Ciarra Adkins**

Health Net was recently awarded the Centers for Medicare and Medicaid Services federal grant to be dispersed over the next five years.

The target population are Community Dwelling Beneficiaries/CDBs (anyone on Medicare or Medicaid who have health issues). The grant will cover five central issues; food, housing, inter-personal violence, transportation, and utilities. The goal of the CMS grant is to aid people in a way that will reduce cost to healthcare. The first step is for Healthnet to meet with CDBs and try to connect them with outreach workers. The second step is an overall screening, screening will be implemented in various clinical sites. Every person who goes through the selected clinical site will fill out a brief survey. Any individual who has 2 emergency department visits in the last 12 months and health issues are considered high risk and will be connected with an outreach service and tools of navigation through Healthnet. If an individual has 1 emergency department visit in the last 12 months they will receive a list of available resources. Healthnet needs to reach 11,000 people. This number is expected to be reached with the help of Spectrum and Metro. The grant money does not apply towards direct services. It can only be used for community alignment and the screening. Participants need to be a Kent County resident. This is a good opportunity for building connectivity. This will help agencies in building relationships and making sure resources are up to date.

Ciarra's Contact information can be found on Trello.

#### **III. Local First Pilot Update: Shavon Doyle-Holton & Danielle Velman**

The Local First Pilot is a pilot program intended to connect clients to jobs. Inclusive Performance Strategies (IPS) & Wende have met with Local First Staff. The groups participating in the pilot would be the clients, the employers, and the service providers themselves. A series of focus groups will be conducted to gather perspective. Focus groups will be made up of employers (located within or near NoF), service providers, NoF residents and/or current employees. Dates have not been set yet, the very first step is finding interested people. Trello will be an avenue to push the program forward and a card will be posted for individuals to sign up.

#### **IV. Action Team Milestones (As Appropriate): Group**

\*Each action team has a one pager posted on Trello

##### **A. Group Report-out (Updates)**

Engaging External Systems Update:

Adelyn is able to represent transportation. The next step will be figuring out what the goal is surrounding employers. Other steps include engaging with employers and Rapid Rehousing. Community Rebuilders is a primary provider and may be a helpful contact for this group.

Addressing Economic Stability and Disparities Update:

The goal of this group is to utilize tools to avoid duplicates and redundancies in reporting.



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### Communications Resources and Services Update:

Group reviewed their one pager and clarified goals. Another meeting with 211 is the next step for this group. Previously met with 211 and learned that 211 is changing software and will be moving away from the app and more towards and out-facing webpage. This will be a substantial change for 211. This group is currently drafting an MOU agreement for how and when to update 211. Moving forward, action items include getting a calendar up and working.

### Navigator Work Group:

Looking at the curriculum used for training navigators. This group is making sure they have everything on their list and they are currently planning what the next steps are. This group is working on expanding their knowledge about Trello.

### Measuring System Success Update:

Currently collaborating with IPS in terms of coming up with an MOU user agreement. Resources will be available for agencies to use in July. Handouts were provided to meeting attendees.

B. Troubleshooting & C. Trello Reminders: Neil Carlson

Discussion centered around Shared Intake Data Points sheet and Data Agreements. Some areas of concern include identifying information being present on the survey and HIPAA regulations. Soon information will be collected and stored. De-identified data will be able to be shared with other organizations. This will allow the ability to gauge how your agency is progressing in comparison with other agencies. The current project time line is built around the first sample data being pulled this year. The next step will be meeting with a lawyer to draft an agreement. The agreement will make it very clear what expectations are. Any information put into agreements can become rigid, therefore it may be prudent to add an opt-out clause so that every contributor is able to opt out of having their data released. Once the draft has been reviewed, there will be further opportunity for input.

### **V. Looking Ahead**

- a. July Meeting Date – Currently the next meeting will stay scheduled for July 6<sup>th</sup>.
- b. Steering Committee concept

Each of the five committees with the ENTF operate very differently. Therefore, a heavily engaged smaller group could be of great benefit to the ENTF. The goal would be to launch an ENTF Steering Committee at the beginning of next year. This discussion will continue at the July meeting.

### **VI. Adjourn**