



**KENT COUNTY ESSENTIAL NEEDS TASK FORCE
ECONOMIC AND WORKFORCE DEVELOPMENT COMMITTEE MEETING
West Michigan Works 215 Straight St.
Thursday September 1st, 2016
8:30-10:00**

Minutes

1. Welcome/Introductions

2. Calvin Center for Social Research- Neil Carlson, Allison Rudi

- Neil presented the work so far that Calvin has completed. They showed the updated GIS map with all of the workforce development sites. They also showed the draft version of the 'best practices' score card. There was concern voiced by the group in rating, not only their own agency, but also estimating for the county as a whole. After some discussion it was decided that the score card would be completed for only your own organization. There was also discussion regarding the "grading" system being proposed. Again, after much discussion, it was decided to go with straight percentages and not "grades".

3. Systems Work- Danielle and Shavon facilitation

- Danielle and Shavon introduced the five buckets for the future Kellogg grant (the ENTF has been invited to write for a 3 year grant to continue the system level work started under the current 18month planning grant). These buckets were facilitator lead, individual table discussions. Groups met and discussed each of the topics for 20 minutes. Danielle and Shavon will synthesize the notes and then report them back to the advisory council for further work.
 1. Best practices for system navigators- Wende Randall
 2. Communication system resources- Chad Patton lead
 3. Engaging external stakeholder- Mindy Yasai
 4. Recommendations for measuring system success- Jessica White-Hattinger
 5. Addressing unemployment disparities- John VanElst

4. Agency Updates

5. Adjourn