



Economic and Workforce Development
 Subcommittee
 Meeting Minutes
 March 5, 2020
 8:30am – 10:00am

Meeting Attendees:	Lynne Bosma, Daniel VanderMolen, Sharlene Organ, Dara Magnuson, Sara Parano, Nancy DuBois, Jamon Alexander, Shaq Anthony, Dan TenHoopen, Chad Patton, Adriene Pendery, Allie Wenk, Tony Calcagno, Emilio Z, Colene Johnson, Louanne McIntyre, Martel, Monica Light, Jennifer Summers, Wanda Couch, Tia Zeien, Betty Beth Johns, Carra Oteto, Giuliana Estrada, Oogie Lamar, Jayme Vosovic, Wende Randall, Brianne Czyzio Robach		
Time Convened:		Time Adjourned:	

Introductions			
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MenitMeter: Equity Book Club			
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Discussion			
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The Equity action team has discussed a book club for WFD members and developed a mentimeter poll for attendees to provide suggestions and feedback on the format. Mentimeter results will be shared with the equity action team who will determine next steps.

Action Items	Person Responsible	Deadline

Equity Toolkit Walkthrough			
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Discussion			
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The Equity Toolkit was developed by Inclusive Performance Strategies in conjunction with the equity action team. CSR helped reformat the toolkit to a more interactive online format. This format provides an opportunity for community members to engage directly with each tool and provide feedback.

Wende walked the group through the interactive toolkit. The full toolkit is available for download. In addition, each tool has a separate page which includes instructions as well as the purpose, suggested use, and a survey for feedback. Survey responses will allow the equity action team to determine which tools are being frequently used and whether any of the tools should be tweaked based on the feedback. The site also contains a list of additional resources and an email template to submit a suggested resource.

Action Items	Person Responsible	Deadline

Links and Collaboration			
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Discussion			
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Over the past year, the topic of collaboration has come up multiple times. Steering Committee discussed better collaboration as an objective for the year, and wanted to hear more from subcommittee members around what this means to them.

In table groups, attendees discussed what successful collaboration looks like as well as opportunities they saw for further collaboration among WFD organizations.

Action Items	Person Responsible	Deadline



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2020 Action Planning		
Discussion		
Chad overviewed the Steering Committee’s 2020 Action Plan. At the beginning of the year, Steering Committee reviewed 2019 goals and determined whether they were complete, in progress, or no longer relevant. From there, the group determined action steps and a timeline for 2020.		
In action teams, attendees reviewed the 2019 goals and developed action steps for this year.		
Action Items	Person Responsible	Deadline
Additional Updates		
Discussion		
<ul style="list-style-type: none"> - System Navigators Convening: March 12, 9-11am. This convening is an opportunity to learn about the resources available in the community and communicate about best practices for warm handoffs. - Literacy Center: Grand Circus IT program for ESL Learners is coming soon as is an ESL class partnership with GRPS to get parents/community members into paraprofessional roles. - WMCAT: they are recruiting for adult workforce development programming. The Literacy Center will be providing ESL support. - BLACK MAN: film showing at Wealthy Theater on March 23 - Disability Awareness Day: half day event with workshops, legislative session at the Kroc Center 9-1:30 - Men of Color Read: KDL program which offers men of color the opportunity to go into classrooms and read to students. - KDL Small Business Expo: March 14, email KDL staff for more information 		