



Economic and Workforce Development Subcommittee Meeting Minutes

June 4, 2020

8:30am – 10:00am

Meeting Attendees:	BettyBeth Johns, Tawana Brown, Jennifer Summers, Sara Parano, Lorena Aguayo-Marquez, Jodi Petersen, Colene Johnson, Lisa Venema, Sara Magnuson, Sharlene Organ, Jamon Alexander, Denise Washington, Jayme Vosovic, Monica Light, Giuliana Estrada, Carra Oteto, Laura St. Louis, Adriene Pendery, Wanda Couch, Johanna Schulte, Lawrence Kloth, Chad Patton, Tammy Britton, Liz Gordillo, Tim Novak, Nikki Basset, Wende Randall, Emily Madsen, Brianne Czyzio Robach <i>(List may not be complete- please contact Brianne if you were on the call but are not listed here.)</i>		
Time Convened:	8:37	Time Adjourned:	10:01

Introductions	
Discussion	
<p>ENTF has contract Liz G Consulting to develop a strategy and implementation plan. Originally, had planned in person engagement to get feedback and input, but plans changed due to COVID-19. Liz and her team have been meeting with the planning committee as well as reviewing Trello boards.</p> <p>Liz and her team would like to interview three people from each subcommittee who are regularly involved, one who is irregularly involved, and one who is not active (but could still participate). Interview participants will be asked about the following five areas:</p> <ol style="list-style-type: none"> 1. Outcomes for ENTFF, 2. Collaboration among ENTFF committees 3. Committee roles within ENTFF 4. Participation 5. Vision, Mission, and Values <p>If you are interested in helping in this planning process , contact Liz Gordillo at lizg@lizgstrategy.com. If you have comments or feedback around any of these areas, please feel free to reach out to Liz.</p> <p>Attendees had an opportunity to suggest core values that exemplify ENTFF and work moving forward. Sara P shared that she sees values as prisms/lenses, this can help bring the action and accountability to the whole of ENTFF and all community partners. Chad noted that he hopes this process will help bring clarity to the work and unity with all ENTFF subcommittees. Navigator convenings have seen connections across all areas of basic needs and are an opportunity for navigators to share resources within the workforce development sector.</p>	
IPS Smart Practices Report Out Debrief	
Discussion	
<p>Last week, Danielle and Shavon from IPS walked the group through their Smart Practices Report. The report suggests best practices to strengthen the group and strengthen systems, as well as understands where frustrations may arise. The report also reflects areas identified Jodi Petersen’s evaluation from last year. There are four focus areas and smart practices under each area. The handout (click here to view) gives a brief overview of each smart practice and can serve as a guide to areas within the full report. If you were not able to attend the report-out, the slides and recording can be found by clicking here. The full Smart Practices Report will be shared by the end of the month. The</p>	



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Steering Committee will be reviewing the report regularly and will be bringing areas of focus forward with transparency.

Reflections:

The introduction and structure of the report will help the group dive deeper into smart practice areas. This report ties in nicely with strategic planning. To move forward, it will be important to ensure the group is putting these practices in place by lifting action items off the ground. Hope that these smart practices will lead to value and buy-in from partner organizations.

Looking Ahead

Discussion

The Stay-at-Home order was recently lifted. As businesses begin to re-open there are several considerations that are being put in place to ensure safety for participants and neighbors. Many WFD agencies have been transitioning services, outreach, and programming to virtual platforms and are working on creative ways to continue to provide services. Agencies are also beginning to develop and implement plans for staff and small groups to return to the office.

- WMCAT has recently taking time to reflect and look into practices that arose that could be continued (e.g.: distance learning)
- KDL has recognized the disparities in those who do not have quality access to internet. They have found it helpful to have ENTF and partner agencies to provide support.
- WMW! has been able to pivot quickly to implement new practices. During this time, they have become more connected with providing unemployment assistance which has been challenging. One area of focus moving forward will be access to technology moving forward. For those with cash assistance benefits, all “in-person” orientations will be virtual or over the phone.
- MRS working on getting accommodation for many of customers who have been COVID targets based on pre-existing health conditions.

Additional Updates

Discussion

Policy Updates: Will be seeing significant budget cuts at the state level, please continue to have conversation and advocate for limited impact with elected officials and staff members. Policy action team has discussed the importance of adult literacy and education.

KDL: has a new scanner translation technology that can convert documents into 100 languages. This process uses multiple databases so is pretty good but does not replace the need for proofreading from a trained translator. If you have any kind of informational documents to provide access to services to multilingual individuals, please send them to Sara (sproano@kdl.org) and indicate the language you need, and when you need them by.

There will not be a Systems Navigator training in June.

There will be no July subcommittee meeting.